

VERNON HILLS



HIGH SCHOOL

Dr. Ellen D. Cwick
Principal

Mr. Jonathan L. Guillaume
Assistant Principal

Mrs. Jean E. Aucutt
Assistant Principal

REQUEST FOR COMMUNITY RECOMMENDATION

I have recently met the academic requirements for the National Honor Society at Vernon Hills High School. One part of the NHS application process is to obtain recommendations from community members with whom I have worked or who know me well. I am respectfully requesting a letter of recommendation from you.

The National Honor Society selection committee will be looking specifically at the qualities of leadership, character and service. Any information or insights that you can provide will help the selection committee in making its decision. Please return a letter of recommendation in the envelope provided. Recommendations are due to Cheryl Steffens, NHS Membership Coordinator, by **Friday, February 17, 2012**. Thank you for your time.

Sincerely,

VHHS Student, Class of 2013